



# LERWICK COMMUNITY COUNCIL

[www.lerwickcc.org](http://www.lerwickcc.org)

## CHAIRMAN

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## CLERK

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1<sup>st</sup> November 2016

Dear Sir/Madam,

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7pm** on **Monday 7 November 2016**.

The next meeting of Lerwick Community Council will be on Monday 5 December 2016.

Yours faithfully,

*Marie Sandison*

Marie Sandison  
Clerk to the Council

## LCC Members Literature in Office

None.

## **BUSINESS**

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 3 October 2016
4. Business arising from the minutes
5. Police Scotland Monthly Report
6. Correspondence
  - 6.1 Shetland Place Standard Community Forum Information Pack
  - 6.2 Lerwick War Memorial – (a) John Mackenzie, Project Manager Senior Management, Shetland Amenity Trust (b) Ian Anderson, Estimator, LTM-Group Ltd
  - 6.3 Appointment of Trustees – Dr Ann Black, Chief Executive, Shetland Charitable Trust
  - 6.4 Shetland Festival of Remembrance – Postponement – Major John Taylor
  - 6.5 Promoting Shetland Walks – Jennifer Sjoberg, LEADER Development Officer Shetland
  - 6.6 Untreated Sewage Discharge – Mr G. Leslie
  - 6.7 Community Council Representation – Ms Nicki Hammer, Clerk, AHS Parent Council
  - 6.8 Lerwick Caravan & Camping Park – Mr Iain McDiarmid, Executive Manager, Planning, SIC
  - 6.9 Beyond the Northlands – Eleanor Rosamund Barraclough (Complimentary copy of book)
7. Finance
  - 7.1 Financial Report 1 November 2016
  - 7.2 Funding & Projects – Sub-group meeting
8. Planning Applications
  - 8.1 2016/134/PPF – To install 5m wide x 3m reach electrically operated blue & white striped awning to front (south) elevation - 7 Harrison Square, Esplanade, Lerwick, Shetland ZE1 0LL – Mrs J Rasul
  - 8.2 2016/140/PPF – To create community garden area and playground (part retrospective) – Park Lane, Lerwick, Shetland ZE1 0DW – Park Lane Community Garden Group
9. Any Other Business

**MONDAY 3 OCTOBER 2016**

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

**Members**

Mrs A Simpson	Mr J Anderson
Mr E Knight	Ms K Fraser
Mr J Fraser	Mr A Johnson
Mr A Wenger	Mr D Ristori
Mr A Henry	Mr W Spence
Mr A Carter	Mr S Hay

**Ex-Officio Councillors**

Cllr M Stout	Cllr A Wishart
Cllr P Campbell	

**Additional Co-opted Members**

Miss Eve Thomson	Mr Tommy Carroll
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**In Attendance**

Mrs Pat Christie, Community Planning & Development, SIC  
PC Katie Peteranna, Police Scotland  
PC Joel Macleod, Police Scotland  
Mrs M Sandison, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

10/16/01

**Circular**

The circular calling the meeting was held as read.

10/16/02

**Apologies for absence**

Apologies for absence were received from Mr P Coleman, Mr M Peterson, Cllr M Bell, Cllr J Wills and Cllr C Smith.

10/16/03

**Minutes**

The minutes of the meeting were approved by Mr E Knight and Mr D Ristori.

10/16/04

**Business Arising from the Minutes**

**Lerwick Town Centre Pedestrianisation – (Minute Ref 09/16/06)**

Cllr Wishart mentioned the discussion with Mr Hutcheson and presentation about closing the south end of the street. Mr Hutcheson had said they were waiting for feedback from the community council and Living Lerwick. He asked if clear guidance had been given in the minute.

The clerk replied that a letter had been written based on what was discussed at the meeting, the community council agreeing with proposals for the street, pointing out that the two-way traffic at the corner of Andersons might be a problem for pedestrians.

Mr Anderson stated that they were to come with a formal proposal and were to make a formal representation following that. He said it was raised that there was a potential pinch point or blind spot at Andersons. He also said that Mr Hutcheson had suggested there would be a build-out to keep traffic off, but not any firm proposals at this moment in time.

10/16/05

**Police Scotland Monthly Report**

Mr Anderson welcomed representatives from Police Scotland to the meeting.

PC Peteranna asked if a report had been sent.

The clerk replied that no report had been received in October.

PC Peteranna said that she had a list of incidents that had happened in Lerwick this past month. There had been twenty four positive drug searches, ten vandalisms, one robbery, one disqualified driver, and one industrial accident, one person with an offensive weapon, three thefts at shops, and one theft from domestic premises, four assaults, one police assault, thirty six fixed penalties, three domestics, and one breach of the peace.

PC Peteranna asked if there were any questions.

Mr Anderson asked if those figures were up or down on those figures last year.

PC Macleod replied that the number of fixed penalties was lower and the number of drugs searches had gone up. So over all they were slightly lower, but some figures might be higher. He mentioned the drugs work on-going at the moment.

Mr Anderson asked if this was a national initiative.

PC Macleod replied that it was just a local initiative.

Mr Anderson enquired about the detection rate.

PC Macleod replied that the figures hadn't been sent out to them and a report would be forwarded as soon as it came in.

10/16/06

**Correspondence**

**6.1 Flower Park Bowling Green**

Mr Anderson pointed out that a reply had been received from Mr Malcolmson and asked if anyone had any questions.

Mr Fraser said it was good to see that it was in hand.

## **6.2 Smelly Drains at Freefield/Burgh Road – Scottish Water**

Noted.

## **6.3 Copland's Pier and Sea Scouts Premises – Kenn Allen, Asset Services, SIC**

Mr Anderson commented that this was the result of an email he had received and forwarded on to the council. He said that hopefully this was now in hand and had been handed over to housing.

He said that he had copied this back to Billy and Jessie Dalziel who had written the original email.

**(Action: Chairman)**

## **6.4 Cycle Leaflets – Elaine Skinley, Road Safety Officer, Roads, SIC**

Mr Anderson pointed out that they were out and about.

Mr Wenger said that they were in the Library.

## **6.5 Community Choices Fund – Kevin Stewart MSP, Minister for Local Government & Housing, Scottish Government**

Mr Anderson said that unfortunately we had not been successful. They had grant requests totalling 5.77m, so were oversubscribed.

Mr Fraser asked if there was any particular reason why their application had been unsuccessful and could we potentially learn from this for the future.

The clerk responded that feedback had been requested.

Mr Anderson replied that had not been received yet, so it was unclear if it was a poor application or too much of the same. They would circulate that when received.

**(Action: Clerk to the council)**

## **6.6 Welcome from the Sea – Tourist Leaflet - Victor Sandison, Senior Commercial Executive, Lerwick Port Authority**

Cllr Wishart said that he had been along the office and spoken to Melanie Henderson. Next year they were revising the whole leaflet. The photograph will be clearer and show more of the key areas. He said he thought it would be an improvement and mentioned the old fashioned style street map on the back.

Mr Anderson thanked Cllr Wishart for looking into that.

## **6.7 Participatory Budgeting – Monitoring Forms**

Mr Anderson said that the monitoring forms were in with progress being made.

The clerk pointed out the Sea Scouts had yet to start work, but planned to be ready for next summer.

Mr Anderson said that it looked like the Sea Scouts might be outwith the conditions of the grant and enquired with Mrs Christie about clarifying the conditions and if money was not spent in the required time would it have to be returned.

Mrs Christie replied that she would look into this.

Mr Fraser commented that traditionally this was winter work and it was understandable that it was only getting going now. Throughout the summer they were out on the water and in the winter doing the maintenance on the boats. He suggested that due to these circumstances the community council could offer an extension to the end of March, he would like to propose that.

Mr Anderson replied that we would really need to consult on the guidelines before that.

Mrs Christie agreed that she would find out and come back with the rules.

**(Action: Mrs Pat Christie/Clerk to the council)**

#### **6.8 Bridges Project – James Leask, Acting Team Leader, Bridges Project, Youth Service**

Mr Anderson noted the email from Mr Leask who has almost finished compiling a list of assets for sanding and painting.

#### **6.9 Living Lerwick – Grant Thanks**

Comments were made on the displays of flowers and the enhancement made to the street.

#### **6.10 Funding Opportunities**

##### **Community Capacity & Resilience Fund**

Mr Anderson suggested that this application might be appropriate for sending to Mr Jim Leask, as it was more in line with the work he was doing, such as refurbishing benches.

**(Action: Clerk to the Council)**

##### **Weir Charitable Trust**

Mr Anderson asked if anyone had any ideas. He said there were two other sources of funding from Tesco and Big Lottery Fund. Mr Wenger attended a presentation from Big Lottery Fund at the Town Hall a few weeks ago.

##### **Big Lottery Presentation with PowerPoint**

Mr Wenger talked through the presentation, highlighting the different levels of funding available such as improving communities and not necessarily for big projects. He said that there was a broad range of possibilities and a good idea to look at the website.

Funding was available within different timeframes with up to one million pounds taking nine months to twelve months to come through. Mr Wenger commented that if anyone had an idea for a special project he would be happy to help.

Mrs Simpson suggested forming a sub-group to look into these possibilities. It has been thought of before and she said it would be good idea to think about doing that.

Mr Anderson agreed and while it had been suggested before had not got off the ground and deadlines were always very close. He asked if there were any volunteers from the community council.

Mrs Simpson, Mr Ristori and Mrs Christie were willing.

Mr Anderson suggested that a meeting be organised with all members being invited to attend. He said that the clerk would send out an email with a couple of dates.

**(Action: Clerk to the council)**

#### **Tesco Bags of Help Programme**

Mr Anderson said that this had been forwarded by Mr Michael Duncan and read that it included outdoor projects and repainting playpark equipment.

Mrs Christie informed the community council that this no longer had a deadline and could be applied for anytime.

Mr Anderson suggested that this could be held over for the sub-group meeting.

10/16/07

#### **Financial Report**

7.1 Core Funding Financial Report 31<sup>st</sup> August 2016  
Noted.

10/16/08

#### **Planning Applications**

**8.1 2016/112/PPF – Catering Trailer parked on Friday & Saturday nights between hours of 22:00 to 03:00 – Self Catering Unit, Harbour Street/Commercial Street Junction, Lerwick, Shetland, ZE1 0LR – Barry Callieu**

No objections.

**(Action: Clerk to the council)**

**8.2 2016/333/PPF – Erection of 2no 6KW Wind Turbines proposed height 15m and excavation of associated trench for electricity cable to existing property – Depot, Gremista, Lerwick, Shetland, ZE1 0PX – Minstral Renewal Energy Ltd**

No objections.

**(Action: Clerk to the council)**

**8.3 2016/334/PPF – Erection of two 6KW Wind Turbines proposed height 15m high – Waste Management Facility, Gremista, Lerwick, Shetland, ZE1 0PU – Mistral Renewal Energy Ltd**

No objections.

**(Action: Clerk to the council)**

**Additional Planning Applications**

**2016/361/VCON – To vary condition 1 of planning permission 2010/209/PCD to change 2no. 6 Person Houses to 2no. 4 Person Houses and reduce the height from storey and a half to single storey – Burnbank, Lerwick - Hjaltdland Housing Association**

No objections.

**(Action: Clerk to the council)**

**Additional Agenda Items**

**Replacement Pedestrian Railing, Hillhead, Lerwick**

Mr Anderson informed members that we had asked for a report on the cost for replacement of the railings. Council spending allocations were looking at replacement in the financial year 2021/22.

Mr Ristori commented that it was unsafe and would have fallen down by then.

Mr Anderson replied that it was unsafe then surely they would be able to find emergency funding.

Discussion ensued about when the report was written. It was believed to be two years old dating back to a letter sent to the council regarding the 'gateway' process.

Mr Carter expressed that he was fairly disappointed, considering the money that was to be spent on the Town Hall and just across the road to have a rusty old railing that lowers the tone of the whole area, along with the safety aspect.

Mr Fraser pointed out that it was near to the war memorial as well.

Mr Anderson proposed that they could write to express our disappointment at the timeframe and public health and safety concerns.

Cllr Stout said that it would be highly appropriate to write back about the concerns of both the look of it and the potential safety issues.

Mr Knight remarked, could they afford not to do it, as it could be the source of some very serious injuries.

**(Action: Clerk to the council)**

**Skatepark**

Mrs Christie reported that she had met with the Skatepark committee. They only had a small amount in the bank account so were not really in a position to do anything. Also they had been through planning with this and felt unsure what the problem was, but they were open to suggestions.



Mr Anderson said that with regard to the gate, planning was not there to say if something is structurally safe or anything else. He said looking at the planning site it was as the original drawings.

Mr Christie reported that they had said that if they were to make any changes it would probably cost quite a bit of money to have designed properly. It was suggested that they could have a sign to say exit carefully.

Mr Knight commented that some of the bairns would be quite young and a notice would not mean much to them and they would be the ones most at risk. To his knowledge there had not been an accident, but he said it would be terrible to have to wait until there was.

Mr Christie agreed and suggested the possibility of a feasibility study being done.

Mrs Fraser pointed out that there was a railing across the pavement outside the King Harold Street playpark.

Mr Anderson mentioned that there was a staggered railing but a clear path, so although you can't go straight over the road it prevented going out straight onto the road.

Cllr Wishart suggested that Mr Anderson and somebody else make a visit.

Mrs Christie said that the committee were happy to meet and agreed to contact Mr James Irvine.

Mr Anderson agreed to go along with Mr Knight.  
**(Action: Mr Anderson/Mr Knight/Mrs Christie)**

Cllr Stout commented that it was a completely open section of road, with good visibility and it was not much of a risk. Folk would have an awareness that they were coming out onto a main road, and he said he really could not see a problem with this.

Cllr Wishart suggested that if willing to spend a lot of money you could extend the fence along the road, open the gate at the end of it and put in a new drop kerb, but it would involve spending a few thousand pounds. It was not going to improve things hugely as they were still going to come out onto the road.

Cllr Stout stated that the fundamental point about road safety was that you have to accept folk will have to have a degree of responsibility.

Mr Carter suggested that it was more of a hazard getting there in the first place. He mentioned the two 'kissing gates' on the sea road and most bikers seemed to manage to negotiate them without any bother.

Mr Fraser commented that if a mum or dad had slipped them off at the skatepark it was regarding them as having 'a degree of mither wit' and road sense that they were going to use a little bit of caution.

Mr Carroll advised that it was used by young teenagers who may just like to have a bit of a thrill so drive straight out, but most seem to be a bit more sensible, rather than going straight out and paying attention to what was happening.

Cllr Campbell was fairly sure that when planning permission was put in, one of the consultations would have been done by Roads and safety would have been taken into consideration.

**SCT Governance Review – Mr Kenny Mathers, Casework Policy Manager, OSCR**

Mr Anderson read through the reply received from Mr Mathers informing the community council that no action would be taken and the file was to be closed.

Mr Carter suggested that they could take him to task on the public interest side of things, as that was a mood point in itself and clearly was in the public interest.

Mr Anderson asked if the community council were quite happy for him to close the file.

Cllr Stout suggested that the community council did have an opening to come back with an evidence based case to support what he was referring to as allegations. He remarked that if taking it further, putting together the specific reasons, the evidence, this is why, this is what, substantiates your concerns.

Mr Hay said that he felt that the response reflected an opinion about the behaviour of the trustees and their accountability rather than their concern about the appointment of trustees. He thought Mr Mathers was confused or the response confused two distinct issues.

He pointed out that the concern raised by the community council was; how does a charitable trust represent the interests of a community by way of its composition, they did not go on to have any discussion about how a charitable trust or trustees actually behave. He thought that there was a clear distinction between the two things and Mr Mathers was addressing the latter when it was the former that was put to him.

Cllr Stout agreed but pointed out that part of the issue was that OSCR had a very limited remit in terms of the former. The reply had avoided the former, but actually its remit was simply to deal with the other. He went on to suggest that if the community council was going to challenge how the trustees are chosen in the first place, they would need to put forward a well constructed case as to what they felt was wrong about that.

Mr Anderson said his understanding was that they did not believe any of the current trustees were acting improperly. It was the principle behind the appointment rather than the election of those trustees and therefore their accountability, and who they answer to; answering to the public or to OSCR.

Cllr Campbell asked if it was not the case that any new proposals put forward by the charitable trust had to be approved by OSCR. He said currently the proposals that OSCR accepted would have been the ones for the reduced number of councillors from what was a few years ago and so these are the set of conditions regarding the operation and until the trust puts forward a new set, the existing ones remain in force.

Mrs Simpson said that it was perhaps a discussion with the trust rather than with OCSR.

Cllr Stout commented that was where the community council had legitimacy because the point they would be making was about the relationship between the trust and the inhabitants of Shetland, as representatives. He said that the community council had every right to challenge or at least enquire of the trust and share their concerns of the proposed changes.

Mr Anderson advised there was an Association of Community Councils meeting on Saturday, with this matter on the agenda, and suggested that they forward on to Mr Gair. It could be discussed and if they would like to question or take forward, then at least that would come from the ASCC rather than a lone community council within Shetland.

Cllr Stout advised that the community council had the right to do both.

Mr Anderson said that they would forward their thoughts at the ASCC meeting, saying the last time it was discussed it was unanimous with everyone present of the opinion that trustees should all be elected. He said that would be his proposal, but if anybody wanted to make further representation then the community council could.

Cllr Stout suggested that even if you did either or both it would mean someone sitting down with a representative of the trust and if any or all of the other community councils did likewise it would give a stronger message.

Mr Simpson said that she agreed with what Cllr Stout was suggesting and said it was another voice.

Mr Anderson asked if the community council was to write to the Shetland Charitable Trust and asked if everyone was in agreement with that.

It was agreed by members present.

**(Action: Clerk to the council)**

Mr Fraser said that he didn't disagree with what was said, but he was interested in the concept of there been potentially two elected bodies within Shetland politics. Whereby each of these elected bodies potentially claim that they have a legitimate mandate for the dispersement of public funds.

Mr Anderson asked about what two bodies he was speaking about.

Mr Fraser replied the Shetland Islands Council and an elected Charitable Trust and where the two must work together in order to see the fruition of any particular project. He asked what happens if this two elected bodies disagreed on the suitable way forward and were you going to have a Mexican stand-off where each of them was going to suggest that they had the legitimate elected mandate in order to progress things and he was just worried where this would go from here.

Cllr Stout said that theoretically that would not be radically different from what the current situation was now. Also theoretically the planning partnership of which the council and charitable trust were members, all these Shetland 'plc' decisions should be reflected in at the partnership level.

He understood Mr Frasers point, but he didn't see it as being any potential stumbling block compared to the difficulties that they were currently having just now and the mandate of an elected trust still had the responsibility for the management and dispersement of the charitable trust funds. He stated that it would not have any other mandate attached to it as an elected body, whereas the council had a completely different type of mandate to back up its other business and obviously there were areas of shared interest, but those should effectively be covered through the partnership as things stands.

### **ASCC Bi-Annual Meeting**

Mr Anderson displayed the agenda for the meeting on Saturday. He asked if anyone had any comments to make.

Ms Fraser enquired about item six 'Community Council By-Election and age reduction to 16 years old'.

Mr Anderson replied that it was something he had been asked to put on the agenda. He said that they had asked for membership of community councils to be lower to sixteen before, but it came down to how accurate the electoral role was and they needed to have a second electoral role. He said that Mr Jan Riise could explain it fully.

Mr Knight asked about item nine, 'Planning Policy for New Houses in Windmill Areas.'

Mr Anderson replied that it was a presentation from the council planning department.

Cllr Stout informed members that this was an item that came up at the last ASCC meeting following debate about a piece of planning legislation that came out. He said that it was decided to give a bit of professional guidance on how community councils should and could approach these planning issues and make comment on applications.

Mr Anderson said somebody had objected to a house been build within one hundred yards of a windmill.

Cllr Stout commented on the agenda item eleven, Shetland Place Standard. He said it was a national framework that asked questions about how people felt about the place they lived in. He pointed out that well over one thousand one hundred responses had been received. The idea had worked quite well and was something that could be built on with more specific questions around transport issues perhaps. He said that this was a good one to follow through.

### **Community Council Elections**

Mr Anderson informed members that the community council had two vacancies and following no applications at the last by-election there was now an opportunity to co-opt. This could be done by advertising or any other means to fill these two seats. He

asked members had any ideas or would like to think about this. He suggested an advert in the paper or on the Facebook page.

Members were in agreement about adding to the Facebook site.

Mr Carter suggested an advert in the paper.

Cllr Stout advised that co-opting implies that the community council have an idea of folk who they could ask and taking the opportunity of approaching people and making up for an age or gender balance perhaps.

He suggested the ASCC looking at selling the benefits and to raise the profile across Shetland about why folk should put themselves forward and what it involved.

Mr Anderson suggested including on the ASCC agenda and if other community councils were in the same situation perhaps suggesting that the association put out a press release. He asked members to encourage the public to write in and failing that perhaps looking at putting out a press release next month.

**(Action: Chairman)**

10/16/09

### **Any Other Business**

#### **Anderson High School Parent Council**

Mr Fraser alluded to his time spent on the Anderson High School parent council. He said there was a lot going on in Lerwick and with having a material change during the next year he suggested community council representation at the Anderson High School parent council meetings during that transition process. He said he would like to put himself forward for this unless anyone else had any unction.

Mr Anderson suggested that it was not up to the community council to say what the membership of that body was.

Mr Fraser said that it would not be as a member, but just in the same way as councillors attended these meetings as elected representatives.

He suggested that we write and see if an invitation could be extended to the Lerwick Community Council.

Discussion took place on attendance at schools and representation by councillors.

Mr Anderson said that he would find out who we would need to write to.

**(Action: Chairman/Clerk to the council)**

#### **Campsite/Caravan Park in Lerwick**

Mr Carter alluded to the July minute and asked about his proposal of putting forward two possible sites for a campsite and caravan park in Lerwick. One site on the North of the Clickimin, currently occupied by contractors portacabins and an area at the Knab currently the site of the Anderson High School buildings and Bellevue suggesting that either be considered to be zoned as a possible site. He referred to the July minute and quoted 'he suggested that they think about the campsite and make a suggestion on

the back of that to the council.’ He wondered if it had gone any further and asked if any responses or action had been taken.

The clerk said that there had been no correspondence, and agreed that was what was in the minute. No further discussion had taken place, and the clerk was unsure what course of action to take.

Mr Anderson that as far as planning goes it was five year rotating thing, and no reason why it could not be fed in, if that was the agreement of community council.

Mr Carter outlined the sites and suggested that either or both could be put forward to planning so they could be mindful of this whenever a formal application went in. He said that he would not be keen waiting until 2020 to mention this.

Mr Anderson mentioned the Knab Consultation and this was fed in during that. He pointed out that the site of Seafield was an ideal site.

Mr Carter asked about a letter of recommendation that these areas be considered and on file.

Mr Anderson agreed that we could write in.

Mrs Simpson said that it wasn't up to the council to provide a caravan site.

Mr Carter said that they did in other places.

Mr Ristori added that the Gilbertson Park had been used; it was lying empty half the time, and had a car park.

Mr Spence asked if we had any information or any statistics showing the number of caravans or tourists that wanted to come and bring their caravans to Shetland that were not able to do so.

Mr Carter said that the stronger lobby was coming from folk in Shetland that wanted to come into Lerwick especially around the time that there was any event on. At the moment there was no facility for them to do that, so effectively the town businesses were losing opportunities for business and folk in the country missing out.

Discussion took place about Marina's that provide facilities. It was suggested that they must be making it pay in some way. Figures were up probably due to no Lerwick facilities. It was mentioned that there was nothing to stop community groups from setting one up and making some money out of it.

**(Action: Clerk to the council)**

### **War Memorial**

Mr Knight had raised the matter of the War Memorial needing a clean-up. He was recently at the Battle of Britain memorial and a few in attendance spoke about the state of the war memorial.

The clerk reported that John Mackenzie from Shetland Amenity Trust had been contacted originally, but he had not come back with anything yet.

Mr Anderson said that he would contact him and follow things up.  
**(Action: Chairman)**

**Knab Golf Course**

Mr Knight mentioned that the council had cut the greens, but had not cut the fairways which had made it very difficult.

Mr Anderson heard it had been cut as in previous years, but said he would contact Magnus Malcolmsen and ask.

**(Action: Clerk to the council)**

There being no further competent business the meeting concluded at 8.55pm.

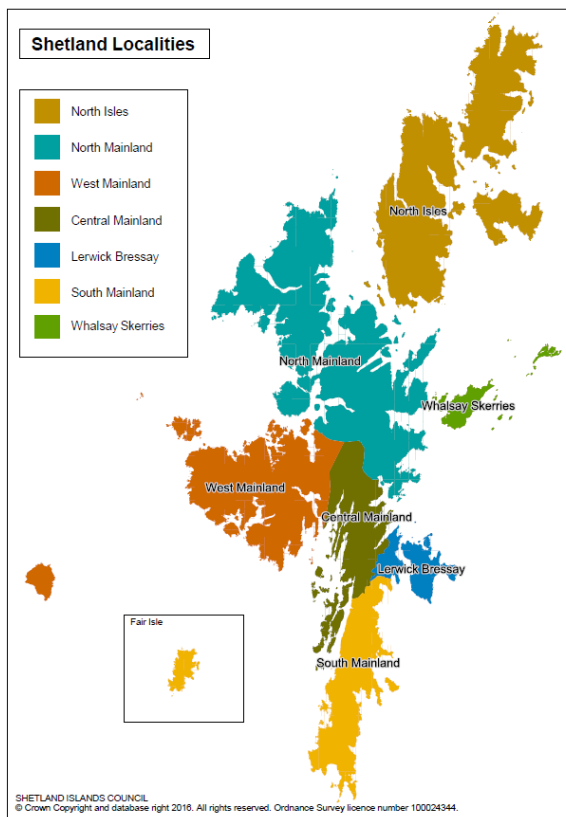
***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

# SHETLAND PLACE STANDARD LOCALITY INFORMATION



27.10.16

LERWICK & BRESSAY

Community Forum Information Pack



### **Place Standard Locality Information for Community Forums – Lerwick & Bressay**

In June 2016, the Shetland Islands Council launched a consultation across Shetland using the Place Standard Tool to get feedback across 14 themes. The themes were developed by the Scottish Government, NHS Scotland and Architecture and Design Scotland. We did not change the themes, but localised the prompts to help people when completing the survey. A total of 939 responded across Shetland.

The feedback received will help inform a range of strategic documents including:

- Local Development Plan
- Local Housing Strategy
- Shetland Transport Strategy
- Local Outcomes Improvement Plan

As well as ratings against themes and top priorities, respondents were also given the chance to provide us with comments. A total of 4840 comments were received which have been categorised. On pages 5-7 you will find charts analysing the content and nature of the comments received on the top 3 priorities, as well as example comments for this locality.

This Community Forum meeting is the first part of sharing the feedback at locality level. The forum will give you the opportunity to look at the locality results and top 3 priority choices for the Lerwick & Bressay locality and help identify the key messages and any surprises. This will allow you to think about how communities can work together with the Council and other partners to achieve better outcomes for the Lerwick & Bressay locality.

**How Lerwick & Bressay rated their area**

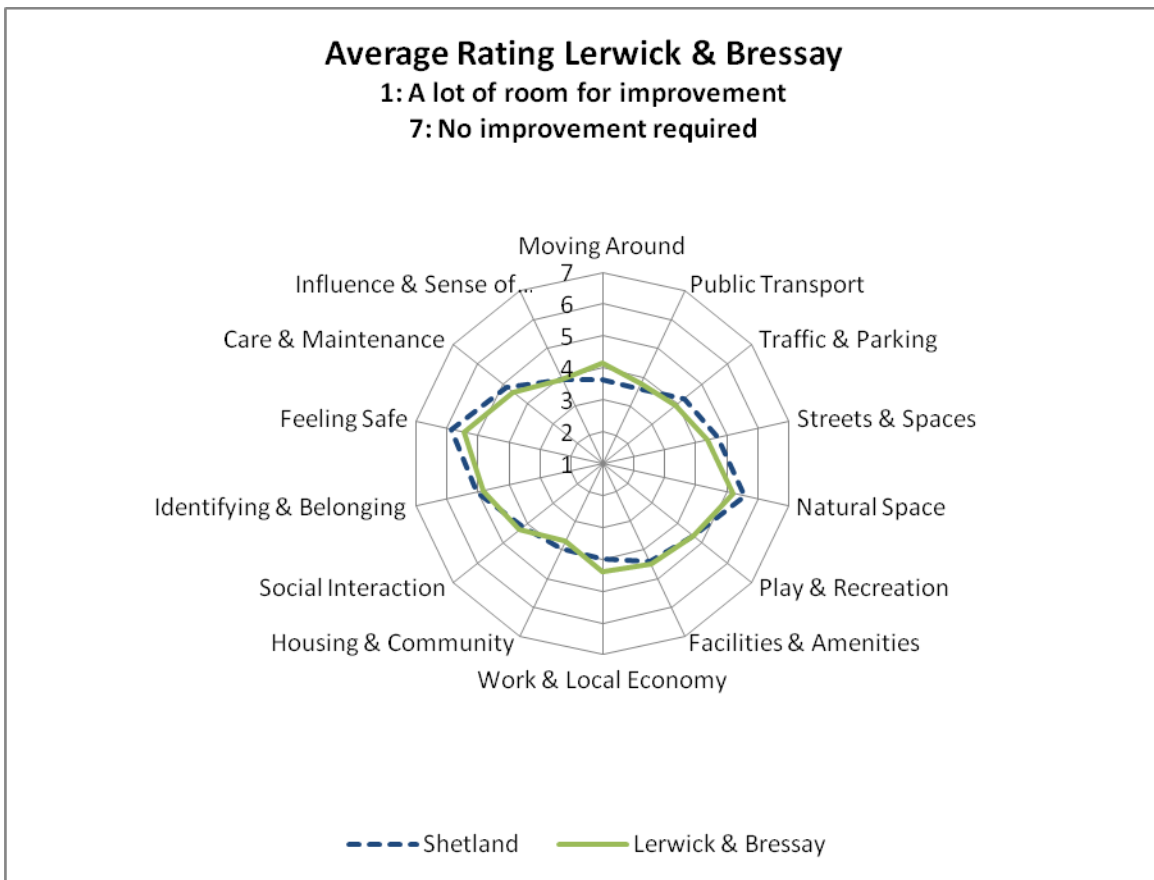
Analysis was undertaken at a Shetland level as well as at Locality level. The spider diagram below shows the ratings given for Lerwick & Bressay in green against the blue dotted line for Shetland.

People responding were asked to rate each theme from 1 to 7.

1 = A lot of room for improvement and

7 = No Room for improvement.

The closer to the centre, the more improvement was needed.



\*242 responses

### Priorities – Lerwick & Bressay

As well as rating the 14 themes, respondents were asked what their top 3 priorities were for their locality. This was analysed at locality level as well as at a Shetland level.

The table below shows what the respondents from Lerwick & Bressay chose as their top 3 priorities combined, against what the respondents from Shetland as a whole, including this locality, chose.

All 3 Priorities Amalgamated	Lerwick & Bressay	Shetland
Housing & Community	13.0%	11.3%
Work & Local Economy	12.2%	13.2%
Public Transport	11.2%	14.5%
Facilities & Amenities	10.7%	11.0%
Traffic & Parking	10.0%	6.5%
Play & Recreation	6.9%	5.7%
Care & Maintenance	6.9%	6.1%
Feeling Safe	6.1%	4.1%
Natural Space	5.9%	4.7%
Social Interaction	4.3%	5.2%
Moving Around	4.1%	6.9%
Influence & Sense of Control	3.8%	5.0%
Streets & Spaces	3.3%	2.9%
Identifying & Belonging	1.8%	2.8%
<b>Based on 609 Priorities Chosen</b>		

Key
Highest Priority
Second Highest Priority
Third Highest Priority

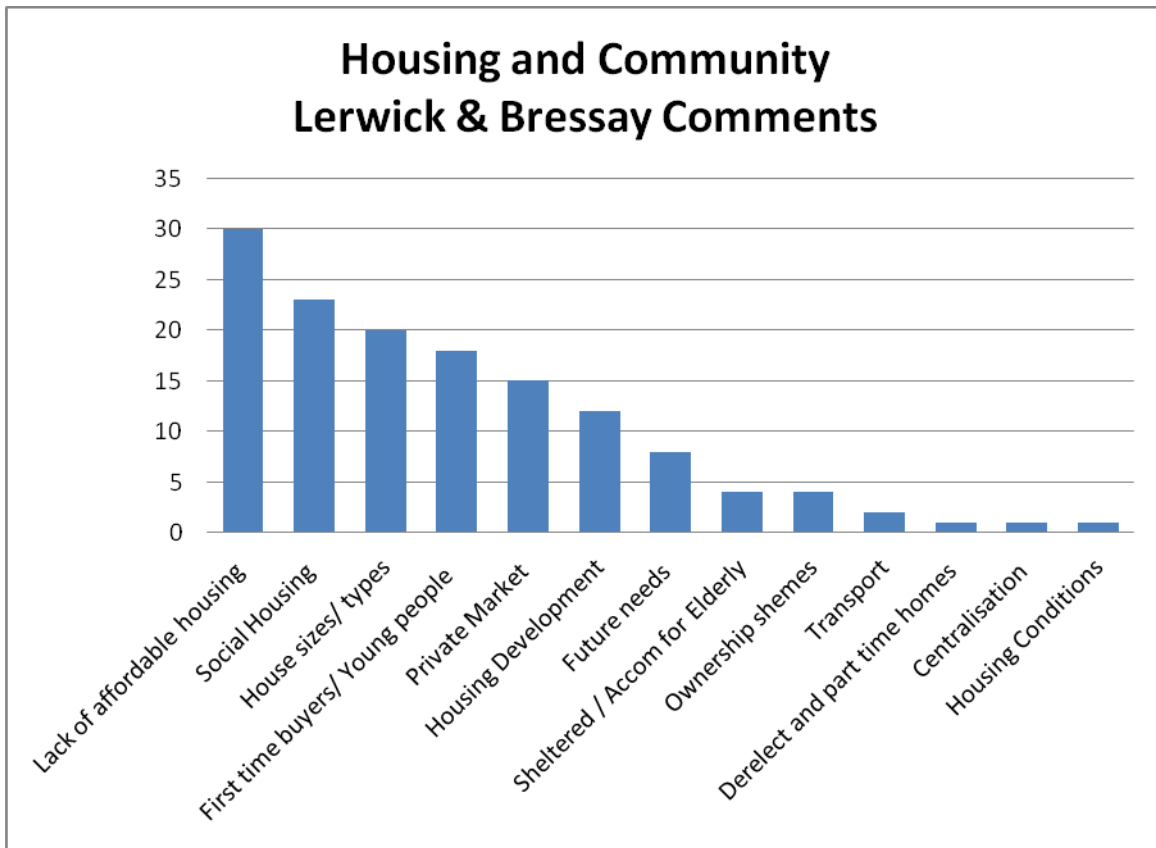
### Example Priority Comments:

“Get mechanisms in place to address any property that is not being maintained both aesthetically and safely. Think about individual and community safety when allocating or changing housing stock. Keep as many green and planted areas as possible as its good for the soul! “

“I feel if the above priorities were addressed some of the other priorities would improve as a result.”

“A fixed link would transform Bressay re-designed bus timetables would be encouraging.”

## Highest Priority for Lerwick &amp; Bressay : Housing &amp; Community



Lerwick & Bressay Housing and Community Comment Type	
Negative	36
Constructive	24
Both	16
Other	13
Positive	5
<b>Total</b>	<b>94</b>

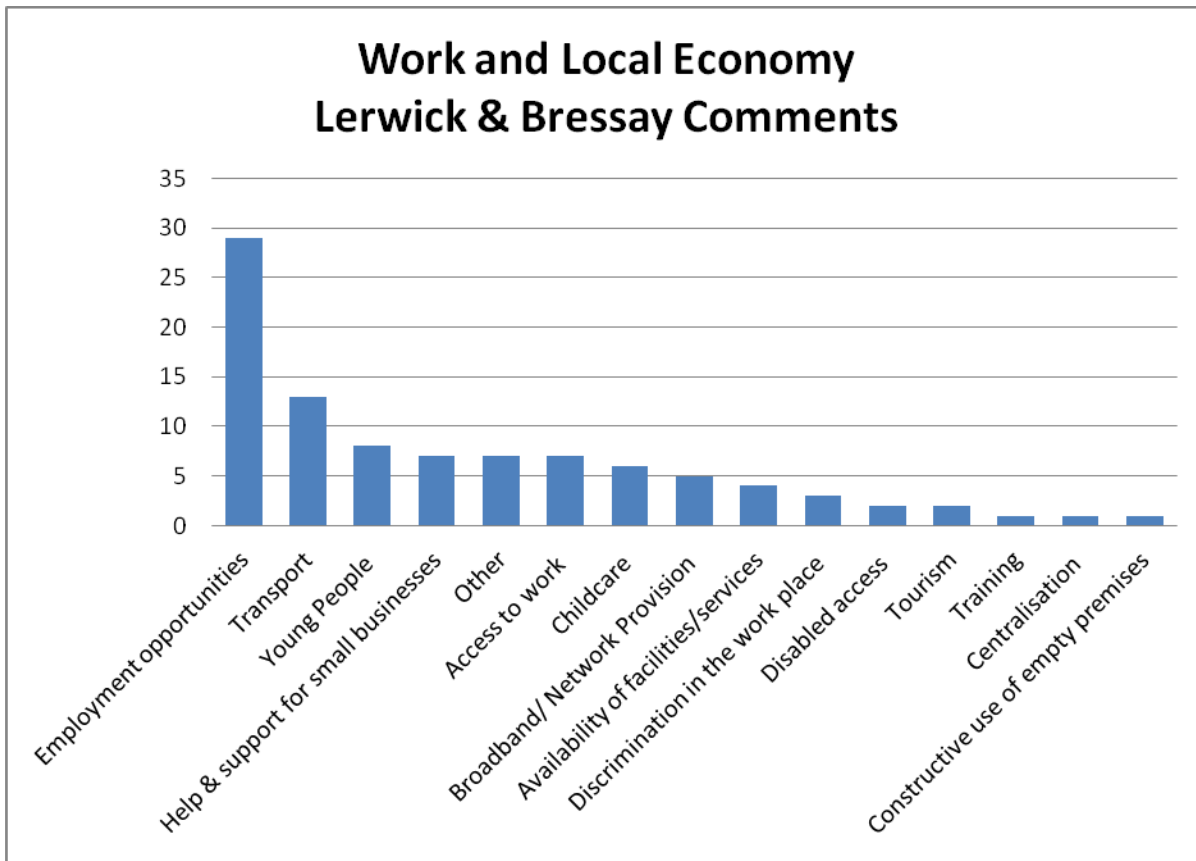
“Would be nice to see some serviced sites available for first time builders in Lerwick. While I recognise the need for more 1-2 bedroom houses I also think there is a need for affordable private housing of a good standard for young families.”

**Example Comments**

“Limited access to affordable housing for working people (especially single people). If young people are to be attracted to Shetland or choose to return to Shetland post-university/college then access to affordable housing is key.”

“I stay in a nice place with nice neighbours.”

## Second Highest Priority for Lerwick & Bressay: Work & Local Economy



Lerwick & Bressay Work & Local Economy Comment Type	
Negative	25
Constructive	23
Both	11
Other	10
Positive	9
<b>Total</b>	<b>78</b>

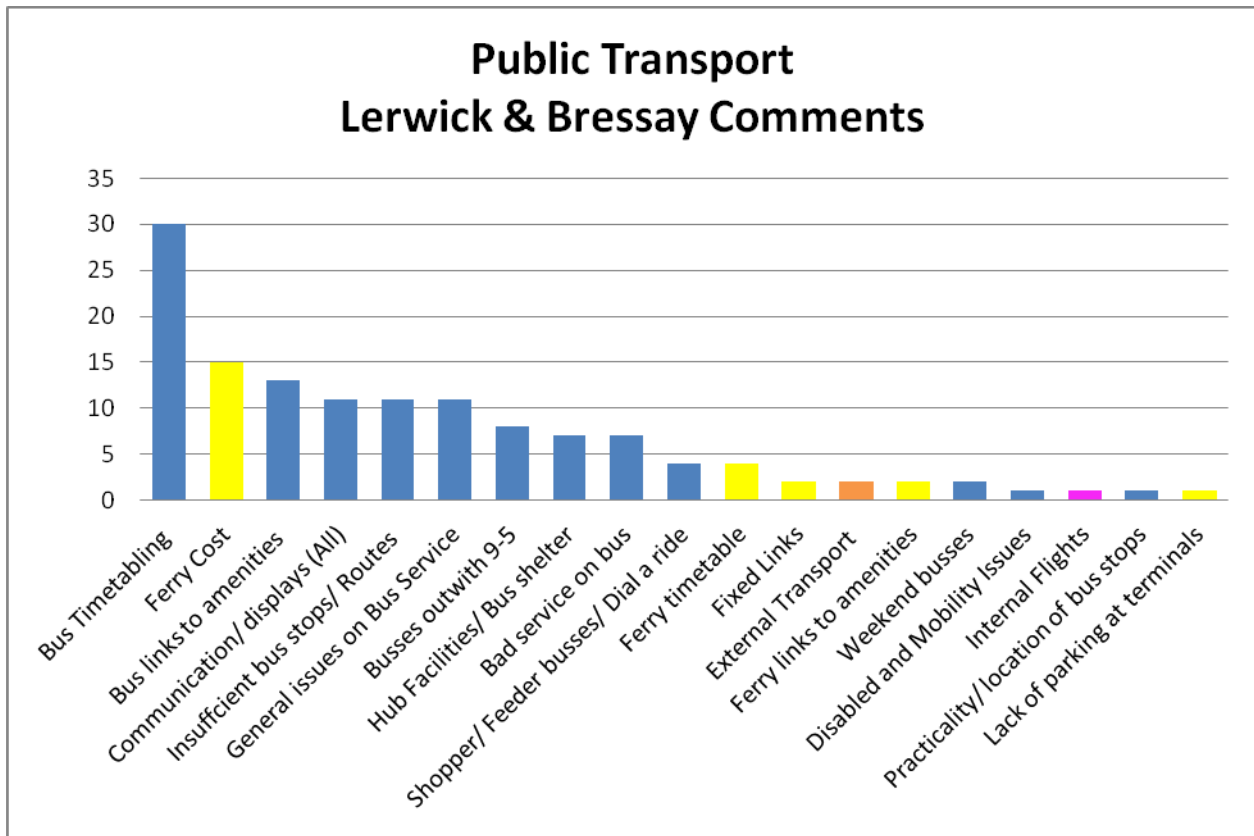
“Given the population, I would say the opportunities are as good as can be expected. Better access to high speed broadband would help.”

### Example Comments

“Shetland currently has good rates of employment, but this may diminish with the downturn in the oil industry. We need to develop better accommodation and restaurants in order to promote our tourist industry as a way forward. How about a small boutique spa hotel? Or a fish restaurant serving top quality catch of the day? Shetland could become a venue not only for its scenery and wildlife, but also for its food and spa facilities!”

“Not enough job opportunities for young people coming home with degrees to progress.”

**Third Highest Priority for Lerwick & Bressay : Public Transport**



Key			
Bus	Ferry	External	Flights

Lerwick & Bressay Public Transport Comment Type	
Negative	47
Other	39
Constructive	28
Positive	14
Both	7
<b>Total</b>	<b>135</b>

**Example Comments**

“No bus service available from area during lunchtime. Would need bus service to start earlier/finish later to be able to use for work, due to shift patterns. This would be at least half a dozen to a dozen more people who stay in same area and work in same area at around the same time.”

“Time tables are rubbish and the drivers never stick to the correct times when departing the bus station. Very limited service to and from the college (from Lerwick centre) which impacts highly on students having access to the facilities.”

“Bus service for me is very good.”

Lerwick Community Council  
Community Council Office  
Basement,  
Stouts Court  
Lerwick  
Shetland ZE1 0AN

Ref: IA/16/107a  
Date: 31<sup>st</sup> October 2016

**Dear Sirs,**

**Lerwick War Memorial, Lerwick, Shetland.**

Further to your recent enquiry we have pleasure in enclosing herewith our tender for the above contract all as per the attached description of works for the sum of Thirteen thousand two hundred and eighty four pounds and 90p (£13,284.90).

Please note the following points relative to our Tender Submission, namely:-

- A. We have made no allowance for works to memorial shaft.
- B. We have assumed unrestricted access to the works and to be carried out during normal working hours.

Our Offer is **NETT** and exclusive of VAT which will be chargeable, if applicable.

We have made no allowance for a Performance Bond, Guarantees or Warranties.

We trust our Offer is of interest to you and we await your further instruction.

Yours Faithfully



Ian Anderson  
Estimator  
LTM-GROUP LTD

LTM Group Ltd  
2 Cunningham Road  
Springkerse Industrial Estate  
Stirling  
FK7 7SW

Contact: Ian Anderson  
Estimator  
Telephone: 01786 459990  
Fax: 01786 459997  
e-Mail: [ian@ltm-group.co.uk](mailto:ian@ltm-group.co.uk)

---



# **Bill of Quantities**

## **Lerwick War Memorial - Revised**

Dated: 21 October 2016

---



## 01 - Description of Works

Ref	Description	Quantity	Units	Rate	Value
A	Re-pointing of open joints (L/M rate to be measurable upon completion)	90	m	20.18	1,816.20
B	General cleaning of all stonework, removal of moss, removal of calcite by hand, removal of algae.	77	m2	37.52	2,889.04
C	General cleaning of all stonework slabs/border stones, removal of moss and algae.	28	m2	26.05	729.40
D	General cleaning stone inscriptions, removal of moss and algae.	1	Sum	334.96	334.96
E	Extra over removing copper staining - Rate only		m	23.63	
F	Cleaning of ground (Stone setts), removal of Algae and moss from joints	85	m2	30.44	2,587.40
G	Repointing with brushed in dry mix mortar - rate only		m2	16.68	
H	Repointing of border stones, some have moved so would require a fair amount of packing out so a little more time consuming than normal	1	Sum	583.78	583.78
I	Hand cleaning of the copper plaques, as not to look 'dirty' as they appear in their current state	12	Nr	362.01	4,344.12

**To Collection:** 13,284.90

Summary

Ref	Description	Quantity	Units	Rate	Value
01	Description of Works				13,284.90
					<b>13,284.90</b>

**From:** Ian Anderson [<mailto:ian.anderson@ltm-group.co.uk>]  
**Sent:** 21 October 2016 15:31  
**To:** John Mackenzie  
**Cc:** Shaun Hester; Steven Laing  
**Subject:** Lerwick War Memorial

John,

Please find attached quote for works to the war memorial as requested.

Regards,

Ian Anderson  
(Estimator)

**LTM Group Limited**  
Tel – 01786 459990  
Email: [ian@ltm-group.co.uk](mailto:ian@ltm-group.co.uk)

**Stirling Office: 2 Cunningham Road, Springkerse Industrial Estate, Stirling, FK7 7SW**  
Tel: 01786 459990 Fax: 01786 459997 Email: [enquiries@ltm-group.co.uk](mailto:enquiries@ltm-group.co.uk)

Head Office: The Stables, Castle Fraser, Sauchen, Aberdeenshire AB51 7LD  
Tel: 01330 833941 Fax: 01330 833942 Email: [enquiries@ltm-group.co.uk](mailto:enquiries@ltm-group.co.uk)

**Visit the LTM Group website [www.ltm-group.co.uk](http://www.ltm-group.co.uk) for further information on our products and service**

Hi

Please see attached quote to restore War Memorial. If you can approve asap, works can be completed before remembrance day.

Regards

John

Hi Marie

I note the letter and the attachments sent to me this afternoon.

As mentioned when we spoke earlier this afternoon, the need to clean the memorial was brought to my attention last week by our Deputy Convener, who had been approached by a member of the public. I became aware this week, through John MacKenzie, that Lerwick CC had received a quote, so took no further action as technically it isn't a Council asset.

I understand from our chat this afternoon that the LTM quote is significantly higher than your budget.

Clearly LTM's quote includes many other aspects of repair that would require further consideration and I see you've asked them to provide a breakdown of works required, by 31 October.

I don't mean to involve myself at all in what the Lerwick CC is doing with the memorial, but I am aware from Billy Sandilands here at the TH, that Council DLO staff have in the past cleaned the memorial. I think the last time it was done was in 2014, ahead of the commemorative paving slab for William Bruce being laid, but I could be wrong about that.

Recognising the tight timescale between now and Remembrance Sunday - I understand it is the desire to see it cleaned before that date – I suggested I could ask our Infrastructure Service Dpt for options and costs just for cleaning. I am not aware of the method that would be employed by DLO to clean the memorial, but that might provide an alternative for you to consider in the short-term, being mindful of the other works highlighted by the LTM Bill of Works. I have copied William Spence, Executive Manager of Environmental Services, into this message and would ask him to give this some consideration. Hope he will be back to you soon.

It would also be helpful for John to be aware of my suggestion, so he could provide any comment. I have copied him into this message, along with the Deputy Convener.

As I say, I don't want to become involved in this unnecessarily and note your request to LTM for further info. That might give you an option that you would want to pursue.

However, in support of the Deputy Convener, I am keen to assist where possible, recognising the historic importance to Shetland of the memorial.

Kind regards

Peter

**Executive Manager  
Chief Executive's Department  
Council Headquarters  
8 North Ness Business Park  
Lerwick  
Tel: 01595 744538**

Hi Peter

After LTM had finished at the TH this evening, I met with them to discuss a reduced work plan and have sent details to LCC with revised costs.

If these revised costs are still over budget, then I have suggested LCC let me know how much they have to spend and I can try and design a package to suit.

Whilst, much of the works can be done by others, I recommend that LCC do not employ anyone but an expert to clean the 14 copper plaques.

Regards

John

Hi Marie, Jim

Ref the prices from LTM to restore the monument, attached to their quote was a breakdown of quantities, rates and prices. LTM are the main contractor for the restoration of the Town Hall, chosen for their expertise and value.

LTM are trying to utilise the good days at the TH and it was early evening before I got an opportunity to discuss these rates and prices with them.

As I said to Marie this morning, the cost will depend on what you want to do. Taking each item in turn:

A. Re-pointing open joints - recommended. The quantity is too high and a better estimate of cost is nearer £910

B. General cleaning, removal of algae, moss, calcite, etc. - recommended. This is a fixed price at £3,949.

C. Remove copper staining - as money is tight, not recommended.

D. Stone setts on ground around memorial. Includes cleaning, weeding, etc. And re-packing joints. Recommended. Again quality in estimate is too high, more realistic estimate is £1,370.

F. Re-pointing of cope stones around border. Recommended, price is same at £583.78

G. Hand cleaning of 14 copper plaques. The cost per plaque at c £310 ea is good value, that said, some people would recommend leaving alone and hence, we suggest deleting this item removing £4,348.21 from the estimate. NB. This is specialised work and if not done by LTM, we suggest you leave until other experts are on the island. Talk to the undertakers as they bring people up every May.

Hence, if you only proceed with LTM doing the works as recommended, the costs can be contained to c £6,800. If you delete other items the overall costs will decrease further.

Please revert soon if you wish LTM to proceed with any of the works.

Regards

John

Hi Marie

SAT will:

- remove weeds and other detritus from the cobbles and repack gaps with sand cement mix
- algae spray the monument (not the steeple)
  - and on following day power wash and brush clean

All for £800.

NB. Given the weather was so bad today and with regard to the urgency to get the job done, our Foreman had 2 guys weeding the cobbles today. Hence, if you want us stop and let someone else do the work, please get back asap.

Regards

John

Hi John,

I've checked with Jim and he says just to carry on.

Peter I've copied you in to let you know. Jim has said that the community council will look at further restoration work in the future, along with possible funding opportunities.

Regards,  
Marie

--

Marie Sandison  
Clerk  
Lerwick Community Council

---

~~Hi Marie~~

~~The £800 quote is exclusive of VAT~~

~~Thanks~~

~~John~~

---

Hi John,

Just a query does that quote include VAT?

Regards,  
Marie

---

Hi Marie

The £800 quote is exclusive of VAT.

Thanks

John

**John Mackenzie**  
**Project Manager Senior Management**  
Shetland Amenity Trust, Garthspool,  
Lerwick, Shetland, ZE1 0NY  
Tel: (01595) 694688  
Mob: 07919 446897



The Shetland Amenity Trust is a registered  
Scottish charity, No: SC017505

Chief Executive: Ann Black

Registered Charity Number SC027025

Mrs Marie Sandison  
Clerk  
Lerwick Community Council  
Community Council Office  
Basement, Stouts Court  
Lerwick  
Shetland ZE1 0AN

22-24 North Road  
Lerwick  
Shetland  
ZE1 0NQ

Telephone: 01595 744994

mail@shetlandcharitabletrust.co.uk  
www.shetlandcharitabletrust.co.uk

If calling please ask for:  
Ann Black  
Direct Dial: 01595 744994

Our Ref: AB/km/TA48  
Your Ref:

Date: 19 October 2016

Dear Mrs Sandison

**Shetland Charitable Trust – Appointment of Trustees**

Thank you for your letter of 19 October 2016.

The community council's concerns outlined in your letter have been noted on file.

Yours sincerely



Dr Ann Black  
Chief Executive

From: Maj (retd) A J Taylor QGM

Su Stanes  
Hillside  
Voe  
Shetland  
ZE2 9PT

Lerwick Community Council  
Mrs Marie Sandison  
Community Council Office  
Basement  
Stouts Court  
Lerwick  
ZE1 0AN

Tel: 01806 588383  
Mob: 07887 423965

18 October 2016

*Dear Marie*

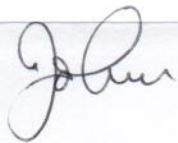
#### **Shetland Festival of Remembrance – Postponement**

At a meeting called by the Lord Lieutenant yesterday the organisers concluded, reluctantly, that due to severe financial constraints the Festival could not go ahead. To allow time to raise sufficient funds it was decided to postpone the Festival until November 2018 to coincide with the centenary of the end of WW1.

Items already purchased with monies donated will be stored and used for that ceremony and other commemorative events. Any small balance will be added to in due course to cover the costs of the 2018 production.

I deeply regret that we have had to follow this course of action and assure you that the promise of reserved tickets will be honoured for that event.

Yours sincerely



John Taylor



Hi

Pat passed me your contact details as a group who may be interested in attending an event on the 19<sup>th</sup> November for community groups to discuss walking in Shetland where we are now and what could be done in the future.

We have John Duffy from Paths for All attending and we plan for the event to be a mixture of presentations and a practical session to look at an existing path and a workshop to look at ideas and future projects. Me and Sheila will also be on hand to speak about LEADER and potential funding available for any project not necessarily related to walking.

Anyone from the Lerwick Community Council is welcome to attend.

Best Regards

Jennifer

Jennifer Sjoberg

LEADER Development Officer Shetland  
Economic Development  
Solarhus, 3 North Ness Business Park  
LERWICK  
Shetland  
ZE1 0LZ

Email: [Jennifer.Sjoberg@Shetland.Gov.UK](mailto:Jennifer.Sjoberg@Shetland.Gov.UK)

Tel: 01595 744902

## Promoting Shetland Walks

The Shetland LEADER Local Action Group are hosting a free event to support walks and walking in Shetland. To provide an update on what has been done in Shetland to date, what is being done at a national level and discuss what could be done in the future in Shetland.

### Aim of the event:

- To bring together community representatives with an interest in walking as a development activity in their community for social, economic or environmental benefit.
- To share knowledge and good practice about walking developments in Shetland and further afield
- To inform the audience about the Shetland LEADER Programme 2014-20 and how it could potentially help support projects in Shetland.
- To inform the audience about LEADER Co-operation projects and explore if there is interest in Shetland being part of a LEADER Co-operation project on the theme of walking.

**Venue:** Bridge End Hall

**Date:** 19<sup>th</sup> November 2016

**Time:** 1000 to 1600 light lunch provided

Attendance is free but spaces are limited and must be booked in advance. Please telephone Jennifer Sjoberg on 01595 744902 or email [Jennifer.sjoberg@shetland.gov.uk](mailto:Jennifer.sjoberg@shetland.gov.uk) to book your space.

### Further information

#### Morning presentations include

		Topic
John Duffy	Paths for All	The walking scene elsewhere – practical examples from communities across Scotland and the UK
Kevin Serginson	Shetland Outdoor Access Officer	An overview on his role and the Shetland's Core Path Network, where we are now and a look to the future
Sheila Tulloch and Jennifer Sjoberg	Shetland LEADER Programme 2014-20	Overview of the Shetland LEADER Programme 2014-20. Support available for projects and opportunities for co-operation and transnational projects
Steve Mathieson	Visit Scotland	Walking from a visitor perspective; needs, economic and other benefits

#### Afternoon – walk the walk and talk the talk

The learning walk will provide an opportunity to look and discuss a practical example of a walk currently in the Shetland Core path network. Topics for discussion will include infrastructure requirements; parking, signage route development, interpretation and other things that can be done to make walks more accessible and attract people to spend more time in an area.

The workshop session will provide an opportunity to reflect on the mornings presentations and to discuss actions and opportunities.

This will be followed by a plenary session to summarise the day and highlight actions to take forward.

## Background Information on the Shetland LEADER Programme 2014-20

LEADER is an EU initiative which forms part of the Scottish Government's Scottish Rural Development Programme (SRDP) for 2014-20 and is delivered locally by the Shetland Local Action Group (LAG) with administration provided by Shetland Islands Council.

LEADER support is available for innovative projects which provide economic development opportunities in rural areas. Support is available for farm/croft diversification, non-agricultural businesses and voluntary groups. Eligibility is determined by how the project fits with the Shetland Local Development Strategy 2014-2020 rather than the status of the applicant, allowing community groups, businesses and individuals to apply.

[www.shetlandleader.org](http://www.shetlandleader.org)



**Scottish Rural  
Development  
Programme**

The European Agricultural Fund for Rural Development: **Europe investing in rural areas**

1 Fogralea  
Lerwick  
ZE1 0SE  
27<sup>th</sup> September, 2016.

Mrs M. Sandison,  
Clerk,  
Lerwick Community Council,  
1 Stouts Court,  
Lerwick.  
ZE1 0AN

Dear Mrs Sandison,

I enclose photo-copies of the last four letters of a considerable amount of correspondence between Lerwick Community Council and myself over the period 6<sup>th</sup> October, 2006 to 15<sup>th</sup> September, 2008.

In a letter to me dated 15<sup>th</sup> September, 2008 Lerwick Community Council stated that Scottish Water had resolved the problem and that there should be no further problems, and that the additional work to resolve the problem on a long term basis would be done during the budget year commencing 2010.

It would now appear that the work promised to resolve the problem in the year commencing 2010 has not even been started!! In March of this year there was a considerable spill of raw sewage into the area of ground between the exit from a surface water drain and the Clickimin Loch – near the pumping station in Westerloch Drive. It would also appear that Scottish Water has deliberately not cleared the ditch from the outfall point of the surface water pipe to the Clickimin Loch for probably over ten years. The result is that when there is a problem – the long grass holds back and slows down the sewage from entering the Loch. The result is that there is an open septic tank which children and animals can easily fall into, and only a few hundred yards from the New Anderson High School!!

Your early attention to the above would be appreciated.

Yours sincerely

  
G. Leslie

Enc(4)

Copy to Councillor Mr. P. Campbell

1 Fogralea  
Lerwick  
Shetland  
ZE1 0SE

17<sup>th</sup> September, 2008.

Mrs K Semple  
Clerk/Treasurer  
Lerwick Community Council Office  
1 Stouts Court  
LERWICK  
ZE1 0AN

Dear Mrs Semple

UNTREATED SEWAGE DISCHARGE INTO CLICKIMIN LOCH

Thank you for your letters dated 3<sup>rd</sup> and 15<sup>th</sup> September regarding the above problem.

Scottish Water has certainly not yet dealt with the problem on a permanent basis. However the temporary measures put in place last year appear to be working. Once the additional work proposed for 2010 is completed, the problem should then be resolved.

Yours sincerely

George Leslie





# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

## CLERK & TREASURER

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland ZE1 0AN  
Tel. 01595 692447 or 07818 266876  
Email. clerk@lerwickcc.org.uk

Mr G Leslie  
1 Fogralea  
Lerwick  
Shetland  
ZE1 OSE

15 September 2008

Dear Mr Leslie

### Untreated Sewage Discharge into Clickimin Loch

I refer to your letter of 21 August 2008 regarding the above subject.

Mr Sandy McConnachie, Customer Operations Team Manager, Scottish Water advises me the issue has now been resolved and there should be no further problems.

He further advised me additional work would be done during their next budget year which commences 2010.

Mr McConnachie stated that he could not foresee any further problems but asked that you call Scottish Water directly on 0845 601 8855 if you did have any concerns in the future. He explained your call would then be logged and you would receive a visit from a member of their staff.

I would like to take this opportunity to thank you for initially advising us of the situation and assure you that you are free to contact us any time if you have further concerns.

Yours sincerely

Katrina Semple  
Clerk/Treasurer



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr James Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 07803 342304 or 01595 693540

## CLERK & TREASURER

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland ZE1 0AN  
Tel. 01595 692447 or 07818 266876  
Email. clerk@lerwickcc.org.uk

Mr G Leslie  
1 Fogralea  
Lerwick  
Shetland Islands  
ZE1 0SE

3 September 2008

Dear Mr Leslie

### Untreated Sewerage Discharge into Clickimin Loch

Thank you for your letter of 21 August 2008.

I am sorry you have had to wait so long for a response. I am still waiting to receive information regarding Scottish Water's attempt to deal with the above problem on a permanent basis.

I hope to contact you again soon with the information you require.

Yours sincerely

Katrina Semple  
Clerk/Treasurer



1 Fogralea  
Lerwick  
Shetland  
ZE1 0SE

21<sup>st</sup> August, 2008.

Mrs K Semple  
Clerk/Treasurer  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Dear Mrs Semple

UNTREATED SEWAGE DISCHARGE INTO CLICKIMIN LOCH

I refer to your letter of 19<sup>th</sup> September, 2007, and should be interested to know if Scottish Water have yet dealt with the above problem on a permanent basis. A temporary measure was put in place last autumn.

Yours sincerely

George Leslie



Hi Marie

The Parent Council will discuss this request at our meeting on 15 November and I will be in contact after this date.

Kind regards  
Nicki

**Nicki Hamer | Clerk | Anderson High School Parent Council**

Tel: 01595 743697 / 744315 [Email: nhamer@nhs.net](mailto:nhamer@nhs.net) or [nicki.hamer@shetland.gov.uk](mailto:nicki.hamer@shetland.gov.uk)

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]

**Sent:** 27 October 2016 11:01

**To:** Hamer Nicki (NHS SHETLAND)

**Subject:** Community Council Representation

Dear Ms Hamer,

Following the October meeting of Lerwick Community Council, a member suggested representation by the community council at the Anderson High School Parent Council meetings.

Can I enquire on behalf of the community council if this would be something that you would consider. The point was put across in regard to the 'material change taking place next year'.

I look forward to hearing from you.

Regards,  
Marie

--

Marie Sandison  
Clerk  
Lerwick Community Council

Tel: 07762 017828

Dear Ms Sandison,

Thank you very much for your correspondence on behalf of the Lerwick community council.

I have forwarded the e-mail to the Development Plans team for their consideration.

Rgds

ian

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]

**Sent:** 19 October 2016 09:32

**To:** McDiarmid Iain@Planning <[Iain.McDiarmid@shetland.gov.uk](mailto:Iain.McDiarmid@shetland.gov.uk)>

**Subject:** Lerwick Caravan & Camping Park

Dear Iain,

Please find attached letter, for your attention.

Regards,

Marie

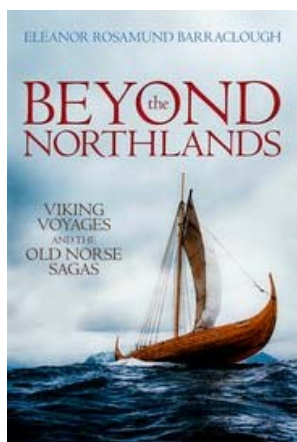
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Marie Sandison

Clerk

Lerwick Community Council

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- Reviews and Awards



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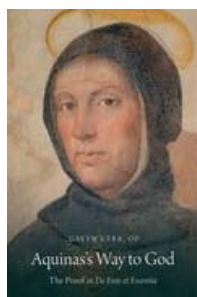
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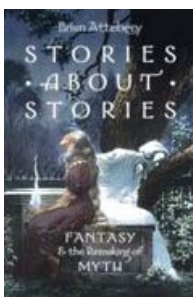
#### Aquinas's Way to God

Gaven Kerr



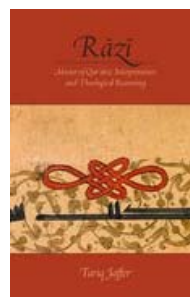
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Katherine Kolb, Samuel N. Rosenberg



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Brian Attebery



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Tariq Jaffer

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# LERWICK COMMUNITY COUNCIL

## Core Funding Financial Report as at 01 November 2016

<u>INCOME</u>	£	£
Balance at at 1 April 2016		10,419.24
SIC Core Funding Grant 2016-17		20,923.00
SIC Community Development Funds (Distribution & Project)'16/'17		4,000.00
SIC CC Participatory Budgeting PB Project		5,000.00
Morrison Construction - Donation to PB Project		300.00
Sale of TH Guides		0.00
Sale of LCC Ties		0.00
		40,642.24

<u>EXPENDITURE</u>	£	£
Office Costs	2,998.59	
Employment Costs	5,577.60	
Administration	431.32	
Accountancy	0.00	
Misc.	35.00	
Grants/Projects	8,256.20	
CDF Distrib & Projects	800.00	
LOOT for LERWICK	10,437.20	
		28,535.91
		<b>12,106.33</b>

<u>REPRESENTED BY</u>	£
Bank Balance as at 01.11.16	12,106.33

### Indication of Free Funds:

Main Annual Running Costs - Amended Forecast - £15,355.62	
Amended Budget Remaining	6,313.11
Annual Grants & Projects Amended Forecast £5,431.07	
Amended Budget Remaining	274.87

### **Committed Funding:**

Filsket Riding Club (No longer required)	600.00
Royal British Legion Lerwick Pipe Band	2,000.00
Renewal of damaged office floorcoverings	490.00
Repair of office ceiling	200.00
	9,877.98
<b>Estimated Free Funds</b>	<b>2,228.35</b>

Lerwick Community Council – Sub-group: Funding & Projects

Meeting Thursday 13<sup>th</sup> October 2016-10-17

**Present:** Jim Anderson, Averil Simpson, Damien Ristori, John Fraser, Pat Christie (Community Planning & Development)

Marie Sandison (Clerk)

**Apologies:** Andy Carter, Stewart Hay, Willum Spence, Eve Thomson & Tommy Carroll

**Shetland Place Standard** - Discussion took place about identifying the community need. A forthcoming meeting regarding the feedback from 'Shetland Place Standard' was to take place at Solar House on 27<sup>th</sup> October. It was suggested that members could go and see what the community had highlighted following the 5,000 comments received.

Feedback was looked at with priorities listed as: Street, Natural Spaces, Recreation and Housing.

**Outdoor areas** were mentioned due to council cuts and no new play park equipment was to be purchased, although maintenance and grass cutting would be continued.

**Lerwick Walks** – suggestion was made of a walking route around Lerwick and Staneyhill area. The LEADER initiative were hosting an event on Saturday 19<sup>th</sup> November and inviting all community councils.

**Health Needs Assessment** – Jill Hood, Health Promotion Officer for NHS was mentioned as someone who could come to the community council and speak about their questionnaire on prioritising health in the community.

Suggestion was made to do something simple such as signposts, yellow arrows, footprints or use of QR codes with maps that would take you around the town.

**Lerwick App** – an 'app' to help guide people around the sites of Lerwick was suggested. Showing a walking route, with QR codes linked in to signs. Highlighting sites of interest such as library, school, museum, clickimin centre and the Welcome to Shetland sign etc.

It was suggested contacting Christena Irvine from Living Lerwick as they were looking at doing the same thing. Also approaching Michael Duncan and Elsa Manson from community planning.

**Caravan & Camping Park** – was highlighted as a project and Gilbertson Park suggested as a site.

The quote for the Staneyhill sign was to be included in the November agenda.

Next meeting Thursday 24<sup>th</sup> November at 7.30pm at Stouts Court.

## Clerk to Lerwick Community Council

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**From:** Jim Anderson [jim@filsket.me.uk]  
**Sent:** 04 March 2016 16:17  
**To:** Clerk to Lerwick Community Council  
**Subject:** FW: Footpath Sign

Can we get this quote through to Paths for all?

Regards

Jim

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**From:** [barrie.scobie@shetland.gov.uk](mailto:barrie.scobie@shetland.gov.uk) [<mailto:barrie.scobie@shetland.gov.uk>]  
**Sent:** 04 March 2016 08:20  
**To:** [jim@filsket.me.uk](mailto:jim@filsket.me.uk)  
**Subject:** RE: Footpath Sign

Jim

£120 to manufacture an aluminium sign 600mm X 420mm with rails with the text below.  
Probably £100 to install it.

Cheers

Barrie

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**From:** Jim Anderson [<mailto:jim@filsket.me.uk>]  
**Sent:** 03 March 2016 21:10  
**To:** Scobie Barrie@Roads Service  
**Cc:** Sandison, Marie  
**Subject:** Footpath Sign

Barrie, I wonder if you'd be in a position to provide a quote for the supply and installation of a sign, to be erected on Staney Hill Road at Cunningham Way junction?

Nominally about A2 (?) sized and simply to keep pedestrians right, ie. 3 option: Left to Viewpoint at North Staney Hill; Straight ahead to New AHS and Clickimin; and, Right along Cunningham Way to Sandy Loch.

Rough guesstimate in first instance, if doable, would be great, thanks.

Regards

Jim

## Clerk to Lerwick Community Council

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**From:** development.management@shetland.gov.uk  
**Sent:** 13 October 2016 10:04  
**To:** roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning Consultation 2016/134/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2016/134/PPF
<b>Proposal:</b> To install 5m wide x 3m reach electrically operated blue & white striped awning to front (south) elevation
<b>Address:</b> 7 Harrison Square, Esplanade, Lerwick, Shetland, ZE1 0LL
<b>Applicant:</b> Mrs J Rasul
<b>Date of Consultation:</b> 13 October 2016

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Marion Bryant, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744864.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

## Clerk to Lerwick Community Council

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**From:** development.management@shetland.gov.uk  
**Sent:** 17 October 2016 11:46  
**To:** roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning consultation 2016/140/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2016/140/PPF
<b>Proposal:</b> To create community garden area and playground (part retrospective)
<b>Address:</b> Park Lane, Lerwick, Shetland, ZE1 0DW
<b>Applicant:</b> Park Lane Community Garden Group
<b>Date of Consultation:</b> 17 October 2016

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Marion Bryant, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744864.

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